

Legal Deposition Videography Contract


Caption _____
Date of Deposition _____ Start Time _____ Case# _____ Court Action _____
Deponent 1 _____ Deponent 2 _____
Deponent 3 _____ Deponent 4 _____
Deposition Location Address _____

Location Phone _____ Contact at Location _____
Ordering Attorney _____ FirmName _____
Address _____ City _____ State _____ Zip _____
Ordering Contact Name _____ #Attorneys Attending _____
Names 1 _____ Firm _____
Contact: Phone _____ Email _____
Names 1 _____ Firm _____
Contact: Phone _____ Email _____
Court Reporter _____ Phone _____
Special Requests _____

*If there are any changes in the schedule, notify us immediately. We suggest you call us one week before the Deposition Date to confirm all arrangements. A final Invoice will be sent immediately following Deposition/Recording.

Payments below are required:

\$ _____ **Estimated Charges – Services**
\$ _____ **Rush Fee (24-hr ____, 2-3 days ____)**
\$ _____ **Tax** (State of NC 8.75%)
\$ _____ **Estimated Travelling Fee** *(If further than 30 miles)
*Remainder will be invoiced/billed prior to delivery of final product
\$ _____ **Estimated Due** *(Please Make Checks Payable to "JON DUPLESSIS")

Payment Schedule:

\$ **500.00** _____ **Deposit on Acceptance of this Contract**
\$ _____ **50% of Remaining Balance** 14 Days before Recording Date _____
\$ _____ **Balance** 2 Days before Recording Date _____

Ordering Attorney _____ Signature _____
**Select: DVD _____ or Digital/MP4-File _____ Date _____

Videographer _____ Signature _____
Date _____

Legal Deposition Videography Contract



- It is understood that “**AccentProMedia**” is the exclusive official videographer retained to perform the videographic services requested on this contract.
- No part of any order will be delivered until the balance is paid in full.
- We require a \$500.00 deposit that is non-refundable to reserve your Deposition.
- Legal Deposition Rates - \$300,00 (1st hour – includes setup/breakdown time and 1st hour of recording), \$200,00 (Per hour from 2nd hour up to 4 hours), \$150,00(Per hour beyond 4th hour)
- At least 50% of balance is due two weeks (14 days) prior to Recording Date and remaining balance due 2 days prior to Recording Date for Estimated Scheduled time. Final Invoicing will occur for any further expenses incurred.
- All payments should be by cashiers- or business check made payable to: “**Jon Duplessis**”.
- There will be a \$25.00 fee on all returned checks.
- Coverage commences upon “Date and Start-time” and is billed continuously until Deposition/Recording is completely captured at end/stop-time.
- Additional travel fees will apply for Recording locations further than 30 miles from our Office Location at 8401 Sarensen Ct, Wilmington, NC, 28412. Additional reasonable travel expenses will be invoiced with Final Invoice to ordering attorney/firm immediately following Recording Date as to allow payment prior to delivery of final product. Rush Processing MUST be arranged at signing of original order. No RUSH service will be guaranteed after original booking was made.
- Please allow 4 weeks following the Recording Date for final product delivery. Rush Fees are \$150 for 2-3 days turnaround and \$400 for 24-hour turnaround.
- Ordering Attorney/Firm is entitled to One DVD or MP4 File per order. Additional DVD’s - \$100 each, Additional MP4 Files - Flash Drive - \$150 each.
- Completed Project Videos remain the exclusive property of “**AccentProMedia**” and will only be kept on file for 1 year following Recording Date.
- Once the account has been settled in full, videos and final products ordered will be available. RUSH orders – Final invoice balance due immediately upon delivery.
- “**AccentProMedia**” takes utmost care with respect to the capture and editing of all digital media. However, in the event we fail to comply with the terms of this contract, due to any event or act outside our control, our liability is limited to refund of Service Fees only. Deposit, travel and other expenses will NOT be reimbursed.

The terms of this contract are accepted by:

Ordering Attorney _____ Signature _____
Date _____

Videographer _____ Signature _____
Date _____